

MINUTES OF BOARD OF DIRECTORS MEETING
SAGE PORT HOMEOWNERS ASSOCIATION
November 17, 2003

Meeting was called to order at 7:32 p.m. Board members present were Mark Hesse, John Manka, John Koller, Bob Backle, Carol Kumpost and Karen Ruffin. Gail Hesse arrived later in the meeting.

The Board approved the minutes of the October 22nd with additional information inserted from the ACC regarding the placement of antennas for wireless internet.

Financial Business: The Treasurer's report showed year to date income of \$16,671.17 and year to date expenses of \$10,966.67. Invoices submitted for payment included Charlene Long filing fee for TRO-960 Cottonwood in the amount of \$661.32, Safeco Insurance for \$632.00 and Mark Hesse for \$6.00. The Board unanimously approved submitted invoices and requested the Treasurer to issue checks. The budget for 2004 was discussed but no final figures were approved.

Committee Reports:

Bob Backle gave the **ACC** report. The temporary restraining order on the Cottonwood property goes to court on November 20, 2003. Should the lot owner desire, they can avoid the court date by signing a stipulation, pay attorney's fees, pay back dues, submit plans to the ACC with a filing fee of \$150 and execute a construction contract. The only other activity was a new submittal for a shed and the approval for cutting of trees on two lots.

Carol Kumpost reported for the **BBQ Committee**. Valerie Mueller would like to attend the annual meeting in January and accept the money that was donated at the fund raiser this summer. Carol motioned that the HOA discontinue the open meetings and instead do up to three special meetings during the year with guest speakers. The motion was seconded and unanimously carried.

John Koller verbally resigned as Chairman of the **Website Content Committee**. It was suggested that the HOA might want to investigate outside maintenance of the website. The Board agreed to contact either Gail Hesse or Greg Cannon to see if either of them could fill this position until the Annual Meeting elections in January.

There was no **Welcome Committee** report.

There was no **Wildfire Mitigation Committee** report.

John Manka, **Nominating Committee** Chairman, presented suggestions from the committee regarding voting at the next Annual Meeting. The Committee is proposing that a letter be mailed to all lot owners recommending that the Bylaws be amended to expand the Board of Directors from three to seven members; that four Directors serve a

term of two years and three Directors serve a term of one year. They are also recommending changes both to the way nominees are selected and the way the community votes for Board members. Considerable time was spent discussing the actual voting procedures, how ties in votes would be handled, and how nominees would be listed on a ballot. The Board approved the committee's suggestions and Mark will be putting together a mailing for early to mid December.

Old Business:

Normally the Board would be discussing deadlines for the next newsletter. With the time involved in implementing the Nominating Committee suggestions and meeting deadlines for giving notice of the Annual Meeting, there will be no newsletter until after the annual meeting in January. There was a brief discussion of the agenda for the Annual Meeting.

The next Board meeting is December 15th at 7:00 p.m. at the Hesse residence.

The 2004 Annual Meeting is Wednesday, January 28, 2004 at the Larkspur Fire Station.

Meeting adjourned at 9:45 p.m.

Respectfully submitted,

Karen Ruffin
Secretary